

# CIRCULAR 02/2025

**From:** Acting Permanent Secretary for Civil Service

**Phone:** 892 4320

**To:** All Permanent Secretaries

**Date:** 12 March 2025

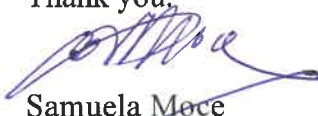
**Subject:** **Help Strengthen Fiji's Response to Climate Change**

**File Ref:** MCS 16/7

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- 1.0 The Ministry of Civil Service (MCS) and Ministry of Environment and Climate Change (MECC) (in collaboration with the World Bank) are conducting the **Fiji Public Servants Climate Survey**. The Survey is for the Fiji civil service and selected statutory authorities and state-owned enterprises. The Survey will:
- 1.1 Assess how climate change impacts daily work;
  - 1.2 Investigate key human resource management practices; and
  - 1.3 Explore areas to strengthen the public sector's role in climate resilience, including climate change knowledge and awareness, capacity building and coordination.
- 2.0 The Survey will be available from 21<sup>st</sup> March 2025 and to be completed by 15<sup>th</sup> April 2025. It will be conducted online, and the link will be shared with all public servants via a government email blast and selected email distribution. It will take approximately 25 minutes to complete.
- 3.0 MCS and MECC seek responses from all public servants at all levels, even those whose work is not primarily or directly related to climate change.
- 4.0 Candid responses to the survey are critical for an accurate understanding of the public sector. The survey will be conducted with strict confidentiality and data collected will be anonymised and no individual responses will be reported.
- 5.0 Permanent Secretaries and Chief Executive Officers are advised to encourage their staff to participate given the increasing challenges Fiji faces from climate change and the important role of the public sector in responding.
- 6.0 Should there be any clarification on the above, please do not hesitate to contact the Policy unit at [mcspolicy.fiji@gmail.com](mailto:mcspolicy.fiji@gmail.com).

Thank you,



Samuela Moce

**Acting Permanent Secretary for Civil Service**

**C.C.**

*Governor of the Reserve Bank of Fiji*

*CEO of Energy Fiji Limited*

*CEO of Water Authority of Fiji*

*CEO of Fiji Roads Authority*

*CEO of Food Processors (Fiji) PTE LTD*

*CEO of Fiji Ports*

*CEO of Maritime Safety Authority of Fiji*

*General Manager, Fiji Hardwood Corporation PTE Limited*